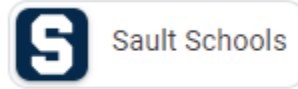


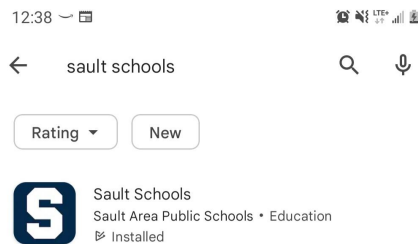
BLACKBOARD REACH

(Teacher - Parent Two Way Communication)

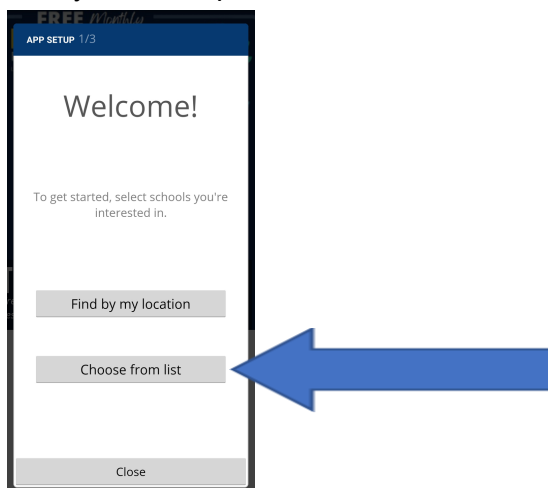


Communication with your teacher(s) is about to get a lot easier and more convenient. You can now have conversations with your child's teachers right from your phone using our new tool, Blackboard Reach. This tool is located in our new Sault Schools app. Please follow the directions below.

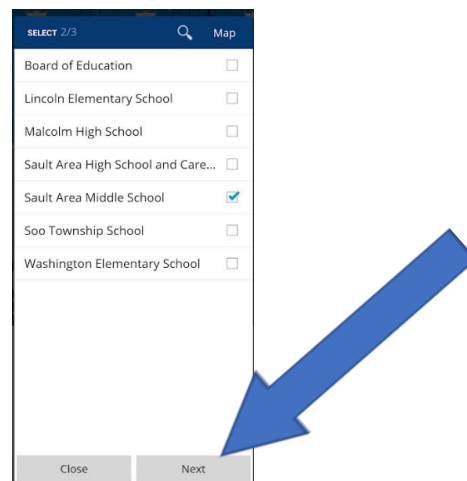
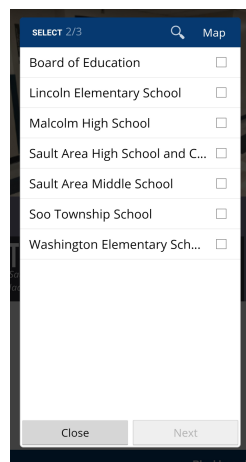
1. Go to your App Store and Search [Sault Schools](#).



2. Install [Sault Schools](#) App on your mobile device.
3. After you have opened the Sault Schools App, click on “[Choose from List](#)”

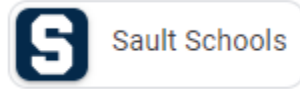


4. Select the School(s) that your child/children attend. Once School(s) is selected, click on “[Next](#)”.

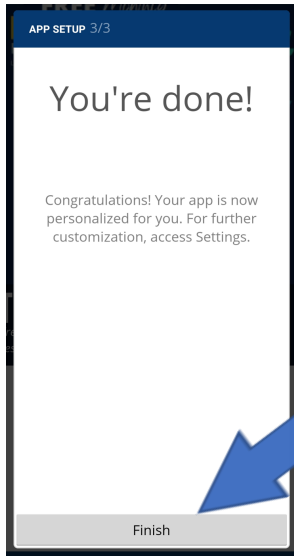


BLACKBOARD REACH

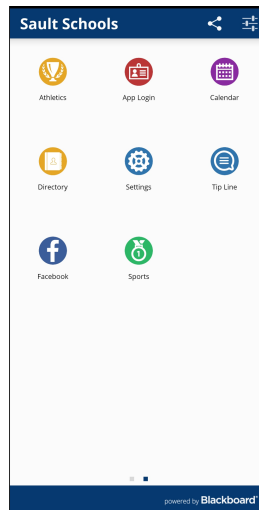
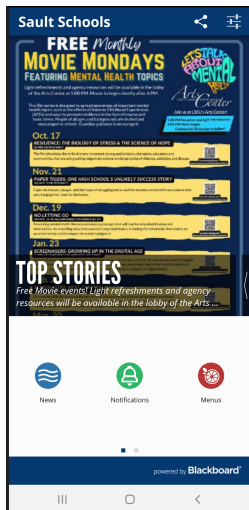
(Teacher - Parent Two Way Communication)



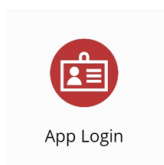
5. The screen below will pop up, please select “Finish”.



6. After selecting “Finish”, the first screen below will be displayed. Your mobile device’s screen size will determine how many icons you see. On the first screen below, only 3 icons show and the parent/guardian will need to swipe to the left to have the next page of icons displayed.

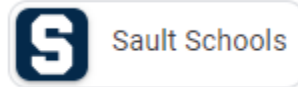


7. Select the App Login Icon



BLACKBOARD REACH

(Teacher - Parent Two Way Communication)



8. Please enter your email address that is used for your MISTar Parent Portal. If you do not have an email address, please use your MISTar Parent ID Number. Select “Next” after you type in your email address.

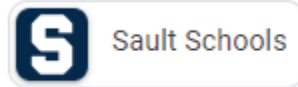
A screenshot of the 'App Login' screen for Sault Schools. The screen has a dark blue header with a back arrow and the text 'App Login'. Below the header is a light blue section with the Sault Schools logo. Underneath is a label 'Username, Email, or Phone' followed by a white input field. Below the input field is a green button labeled 'Next'. Further down is a section 'Or log in with:' with two options: Facebook (with a blue 'f' icon) and Google (with a blue 'g' icon). Two large blue arrows point from the left towards the input field and the 'Next' button.

9. After you select Next, you will get one of the screens below.

A screenshot of the 'App Login' screen for Sault Schools. The screen has a dark blue header with a back arrow and the text 'App Login'. Below the header is a light blue section with the Sault Schools logo. Underneath is a label 'Username' followed by a white input field containing a redacted username. Below that is a label 'Password' followed by a white input field. To the right of the password field is a blue link 'Forgot password?'. Below these fields is a green button labeled 'Log in'. Further down is a section 'Or log in with:' with two options: Facebook (with a blue 'f' icon) and Google (with a blue 'g' icon).A screenshot of the 'App Login' screen for Sault Schools. The screen has a dark blue header with a back arrow and the text 'App Login'. Below the header is a light blue section with the Sault Schools logo. Underneath is the text 'Enter the one-time password sent to' followed by a redacted phone number. Below that is a red text 'Expires in 8:11'. Underneath is a row of six white square input fields. Below the input fields is a blue link 'Didn't receive? Resend one-time password.'. At the bottom is a green button labeled 'Log In'.

BLACKBOARD REACH

(Teacher - Parent Two Way Communication)



10. If you get the first screenshot, please select “[Forgot Password](#)”. If you got the second screen shot, please scroll down to #11.

A screenshot of the 'App Login' screen for Sault Schools. The screen has a dark blue header with a back arrow and the text 'App Login'. Below the header is a light blue bar with the text 'Sault Schools'. The main area is white and contains a 'Username' field with a blacked-out entry, a 'Password' field, and a 'Forgot password?' link in blue text. Below these fields is a green 'Log in' button. At the bottom, there is a section 'Or log in with:' with icons for Facebook and Google.

< App Login

Sault Schools

Username

Password

[Forgot password?](#)

Log in

Or log in with:

Facebook

Google

Then you will see the screen below and re-type your email address. Select “[Send Email](#)” when complete.

A screenshot of the 'Login' screen for Blackboard. The screen has a dark blue header with a back arrow, the text 'Login', a refresh icon, and a menu icon. Below the header is a light blue bar with the text 'Blackboard'. The main area is white and contains a message: 'A new password will be sent to you via the email address configured in your Blackboard account. If you do not know your login ID please contact your school administrator.' Below the message is a text input field with a blacked-out email address. Below the input field is a grey 'Send Email' button. At the bottom, there is a link 'Don't have an account yet?' in blue text.

< Login

Blackboard

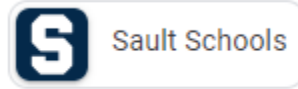
A new password will be sent to you via the email address configured in your Blackboard account.
If you do not know your login ID please contact your school administrator.

Send Email

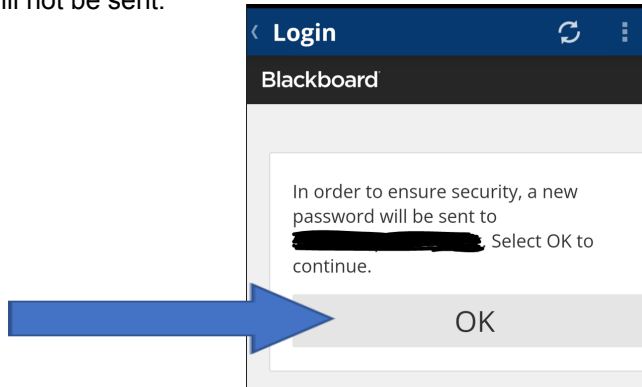
[Don't have an account yet?](#)

BLACKBOARD REACH

(Teacher - Parent Two Way Communication)

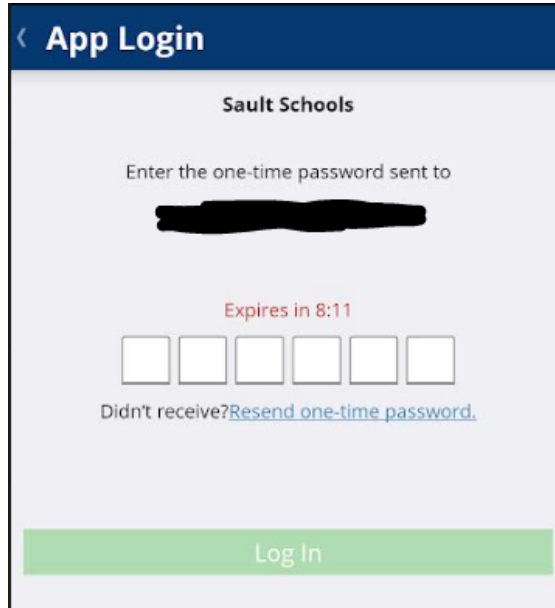


After selecting Send Email, you will see the screen below. Select “OK” otherwise the password will not be sent.



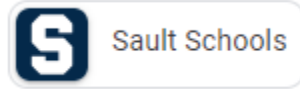
You will need to go to your email address inbox or junk mail to find the email from Blackboard with your one time password. Once you receive your password, select Login at the top of your screen and enter the password you received via email.

11. If you get the second screen, go to your email address inbox or junk mail to find the email from Blackboard with your one time password and enter the password. Once you have entered the password select “Log In”.

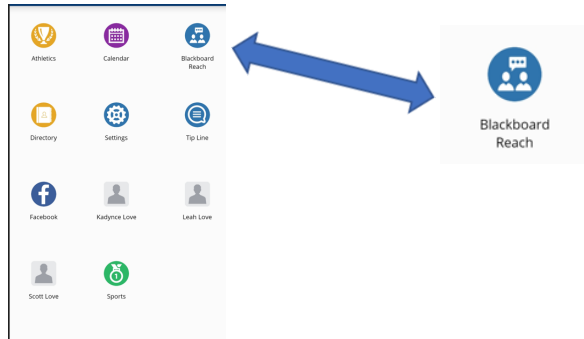


BLACKBOARD REACH

(Teacher - Parent Two Way Communication)



12. After you have logged in, select “Blackboard Reach”



13. When in Blackboard Reach, you will be able to see your student(s) classes.

(Here's an example of kids at middle school)

